

DISCHARGE CERTIFICATE

1. Name and address of the School issuing the certificate													
2. Full Name Of the Employee.													
3. Qualification (a) Degree (b) Class (c) Year (d) University	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr><td style="width: 33%; height: 20px;"></td><td style="width: 33%;"></td><td style="width: 33%;"></td></tr> <tr><td style="height: 20px;"></td><td></td><td></td></tr> <tr><td style="height: 20px;"></td><td></td><td></td></tr> <tr><td style="height: 20px;"></td><td></td><td></td></tr> </table>												
4. Whether temporary or Permanent													
5. Service renderd													
6. Pay Drawn	(a) Rs. ____ /- in the pay scale _____ (b) Allowance if any:. (c) Date Of Next Increment _____												
7. Whether due notice by the either party was given or not (in case of removal or dismissal,it should be stated whether a regular inquiry was held in to the charges framed against him)													
8. (a) Whether subscribing to G.P.F (b) Postal Saving A/c No.													
9. Whether she has returned all school money and books etc.													

Place :

Date :